



MEETING: CABINET MEMBER - CORPORATE SERVICES
DATE: Wednesday 14 October 2009
TIME: 10.00 am
VENUE: Bootle Town Hall, Bootle (video conferenced Town Hall, Southport)

DECISION MAKER: Councillor Parry
SUBSTITUTE: Councillor Griffiths

SPOKESPERSONS: Councillor McGuire Councillor Tweed

SUBSTITUTES: Councillor Hands Councillor McGinnity

COMMITTEE OFFICER: Lyndzay Roberts
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The Cabinet is responsible for making what are known as Key Decisions, which will be notified on the Forward Plan. Items marked with an * on the agenda involve Key Decisions

A key decision, as defined in the Council's Constitution, is: -

- any Executive decision that is not in the Annual Revenue Budget and Capital Programme approved by the Council and which requires a gross budget expenditure, saving or virement of more than £100,000 or more than 2% of a Departmental budget, whichever is the greater
- any Executive decision where the outcome will have a significant impact on a significant number of people living or working in two or more Wards

If you have any special needs that may require arrangements to facilitate your attendance at this meeting, please contact the Committee Officer named above, who will endeavour to assist.

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A G E N D A

Items marked with an * involve key decisions

| <u>Item No.</u> | <u>Subject/Author(s)</u> | <u>Wards Affected</u> | |
|-----------------|---|-----------------------|-----------------|
| 1. | Apologies for Absence | | |
| 2. | Declarations of Interest Members and Officers are requested to give notice of any personal or prejudicial interest and the nature of that interest, relating to any item on the agenda in accordance with the relevant Code of Conduct. | | |
| 3. | Minutes Minutes of the meeting held on 16 September, 2009 | | (Pages 5 - 8) |
| 4. | Local Land Charges Report of the Legal Director | All Wards | (Pages 9 - 16) |
| * 5. | Notice of Motion - Purchase of Burial Plots Joint report of the Leisure Director and the Finance and Information Services Director | All Wards | (Pages 17 - 36) |
| 6. | Apprenticeships within the Council - "Passport to Move On" Report of the Personnel Director | All Wards | (Pages 37 - 58) |
| 7. | Policy on the Introduction and Use of C Tracking Devices in Council Vehicles Report of the Personnel Director | All Wards | (Pages 59 - 66) |
| 8. | Car Mileage Allowances Report of the Personnel Director | All Wards | (Pages 67 - 82) |
| 9. | Grant Applications for Financial Assistance (Grants to Voluntary Organisations) Report of the Planning and Economic Regeneration Director | All Wards | (Pages 83 - 92) |

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|--|------------------|--------------------------|
| <p>10. Corporate Customer Contact - Use of 0845 Pre-fix to Contact Centre Telephone Number</p> <p>Report of the Finance and Information Services Director</p> | <p>All Wards</p> | <p>(Pages 93 - 102)</p> |
| <p>11. Exclusion of Press and Public</p> <p>To consider passing the following resolution:</p> <p>That, under Section 100A(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following item(s) of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Act. The Public Interest Test has been applied and favours exclusion of the information from the Press and Public.</p> | | |
| <p>12. Insurance Renewal</p> <p>Report of the Finance and Information Services Director (Paragraph 3)</p> | <p>All Wards</p> | <p>(Pages 103 - 106)</p> |